

Bridgeberry Homeowners Association

Key Fob Request Form

Please fill out the form below and send it to:

Bridgeberry HOA
c/o Elite Management Professionals
4112 Blue Ridge Road, Suite 100, Raleigh, NC 27612
nickruden@elite-mgmt.com
or fax to (919) 233-7661

Date of request: _____

Homeowner name(s): _____

Address: _____

Phone number(s): _____

Email address(es): _____

Names of household resident(s) with access to key fob: _____

Serial number of key fob number in your possession: _____

Select the reason of this request (limit of 2 total key fobs per account):

- Replacement Fob Additional Fob

Each replacement key fob and each additional key fob costs \$50.00. Please select one of the following:

- Please post the fee in the amount of \$50.00 per key fob to my HOA.
- I have provided a check payable to the Bridgeberry HOA in the amount of \$50.00 per key fob.

Homeowner Signature: _____

FOR PROPERTY MANAGEMENT USE ONLY

Date request received: _____ Account balance: \$ _____

Money received/posted: _____ New Fob Number: _____

Date key fob mailed: _____ Date key fob to be picked up: _____

Lost fob number: _____ Lost fob deactivated